

# LOS ANGELES POLICE COMMISSION

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June 28, 2022

BPC #22-140

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

The Honorable City Council  
City of Los Angeles, Room 395  
c/o City Clerk's Office

Dear Honorable Members:

RE: NARCOTICS ANALYSIS LABORATORY TRUST FUND EXPENDITURE BUDGET  
FISCAL YEAR 2022-2023

At the regular meeting of the Board of Police Commissioners held Tuesday, June 28, 2022 the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for review and approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

22-140 3C  
REVIEWED [Signature] 6/23/22  
RICHARD M. TEFANK DATE  
EXECUTIVE DIRECTOR

June 23, 2022  
8.9

RECEIVED  
JUN 23 2022  
POLICE COMMISSION

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** NARCOTICS ANALYSIS LABORATORY TRUST FUND EXPENDITURE  
BUDGET FISCAL YEAR 2022-2023

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE the Narcotics Analysis Laboratory Trust Fund (NALTF) expenditure for Budget Fiscal Year (BFY) 2022-2023. The Expenditure Plan total includes funding in the amount of \$30,000 that will be used to pay for 'Toxicology and Narcotics Analysis' of evidence samples for drugs of abuse and continuing 'Training and Travel' for the Forensic Science Division (FSD).
2. That the Board TRANSMIT the NALTF Expenditure BFY 2022-2023 to the Mayor and the Los Angeles City Council for approval.
3. That the Board AUTHORIZE the City Controller's Office to establish appropriation accounts within Fund 863 Department 70 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
TBD	Toxicology and Narcotics Analyses	\$10,000.00
TBD	Training and Travel	\$20,000.00

4. That the Board AUTHORIZE the Los Angeles Police Department (LAPD) to prepare the City Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer (CAO), and AUTHORIZE and INSTRUCT the City Controller to implement the instructions.

**DISCUSSION**

Section 11372.5 of the California Health and Safety Code provides that a \$50.00 fee shall be collected from every person for each narcotics offense for which they are convicted. The intent of the law is to reimburse law enforcement agencies for costs associated with the chemical analysis of controlled substances and the operation of their criminalistics laboratories.

The City of Los Angeles (City) has established the NALTF to receive, administer and disburse funds that are collected by the courts and forwarded to the City pursuant to this legislation. The City ordinance that established the fund requires that the Los Angeles City Council approve an expenditure plan prior to actual disbursement of funds.

The training and testing to be purchased includes the following items:

ANALYSIS AND TRAINING ITEMS	COST
Toxicology and Narcotics analysis for drugs of abuse	\$ 10,000.00
Training & Travel	\$ 20,000.00
TOTAL	\$ 30,000.00

A fact sheet describing these items in detail is attached.

If you have any questions regarding this matter, please have a member of your staff contact Forensic Science Division Commanding Officer Gabriel Gnanapragasam at (323) 415-8100.

Respectfully,



MICHEL R. MOORE  
Chief of Police

**BOARD OF  
POLICE COMMISSIONERS**  
Approved *June 28, 2022*  
Secretary *Maria Silva*

Attachments

## INTRADEPARTMENTAL CORRESPONDENCE

June 1, 2022  
8.9

**TO:** Chief of Police

**FROM:** Director, Office of Special Operations

**SUBJECT:** NARCOTICS ANALYSIS LABORATORY TRUST FUND EXPENDITURE  
BUDGET FISCAL YEAR 2022-2023

It is requested that the Chief of Police approve and transmit to the Board of Police Commissioners the Narcotics Analysis Laboratory Trust Fund (NALTF) Expenditure Budget Fiscal Year (BFY) 2022-2023. The expenditure plan totals \$30,000. Below is a description of each requested item. A fact sheet with a detailed description of each item is attached.

- **\$10,000** for the Toxicology Unit and Narcotics Analysis Unit testing of samples for drugs of abuse outsourced to an appropriate laboratory.
- **\$20,000** for the continuing education, training/travel, and development of scientific staff.

Section 11372.5 of the California Health and Safety Code provides that every person who is convicted of narcotics offense(s) shall pay a laboratory analysis fee of \$50 for each narcotics offense. The City has established the NALTF to receive, administer and disburse funds that are collected by the courts and forwarded to the City pursuant to this legislation. The City ordinance that established the fund requires that the City Council approve an expenditure plan prior to actual disbursement of funds.

If you have any questions regarding this matter, please contact Forensic Science Division's Commanding Officer Gabriel Gnanapragasam at (323) 415-8100.



AL LABRADA, Assistant Chief  
Director, Office of Special Operations

Attachments

## FACT SHEET

### **NARCOTICS ANALYSIS LABORATORY TRUST FUND SPENDING BUDGET FISCAL YEAR 2022-2023 REQUEST**

June 2022

#### **Background**

For the budget fiscal year 2022-2023, Forensic Science Division (FSD) is requesting that Narcotics Analysis Laboratory Trust Fund (NALTF) funds be used for the following:

#### **Toxicology and Narcotics Analyses**

The \$10,000.00 is requested to pay for drug testing of both blood and urine samples from the FSD Toxicology Unit (TOX) and solid drug samples from the FSD Narcotics Analysis Unit (NAU), which will be outsourced to an appropriate laboratory.

The FSD TOX Unit continues to develop more test methods, thereby reducing the total number of blood and urine evidence samples processed by outside laboratories. In 2021, NALTF funds paid approximately \$6,300.00 for toxicology analysis, a 39 percent decrease from 2019.

The FSD NAU is expected to receive an increase in narcotics requests for the quantitative analysis of tetrahydrocannabinol (THC) in plant material. As a result, the NAU is developing a test method that will be online by the end of 2022. This quantitative test, to show that the cannabis plant contains greater than 0.3 percent THC, is necessary to refute potentially false claims of legal “hemp” cultivation. While the NAU implements the test method, cases will be outsourced to an accredited laboratory to complete a comprehensive analysis.

Less than \$500.00 remain from the last allocation during Budget Fiscal Year (BFY) 2020-21 and are currently being used to pay for analyses by outside laboratories for both the TOX and NAU.

#### **Training and Travel**

The \$20,000.00 is requested to fund attendance at courses for the continuing education, training, and development of scientific staff. An allocation of \$65,000.00 from the NALTF in BFY 2020-21 is currently being used to pay for training and travel.

#### **Narcotics Analysis Unit and Toxicology Unit Casework Overtime Fund**

No funds are being requested to compensate NAU and TOX employees to complete casework devoted to narcotics evidence analysis or to compensate the Hazardous Chemical Team (HCT) members for field response and related narcotics analyses.

Currently, an allocation of \$129,000.00 from previous NALTF requests is being used to pay for this type of casework. The use of these funds is tracked and managed by FSD staff.

NARCOTICS ANALYSIS LABORATORY TRUST FUND EXPENDITURE BFY 22-23  
 LIST OF TRAINING ATTENDED – JULY 2021 THROUGH JUNE 2022  
 June 2022

Courses are required to maintain national laboratory accreditation with the American National Standards Institute (ANSI) National Accreditation Board, to be up to date with new methods, procedures and technology, and/or to maintain expertise. The following is a list of courses funded through NALTF for Forensic Science Division staff between July 2021 and June 2022.

COURSES
2021 Digital Qualtrax User Conference
FMK Firearms Factory Tour
Advanced Firearms Consulting Group: Law Enforcement Manufacturing Tour
40th Meeting of the Southwestern Association of Forensic Document Examiners
The Southwestern Association of Forensic Scientists (SWAFS) 43rd Annual Conference
20th Annual AFQAM Training Conference
Privately Made Firearms Training
California Association of Crime Laboratory Directors (CACLD) Fall 2021 Meeting
CAC Fall Seminar 2021
FBI Basic Post Blast Investigator's School
JRIC - Cyber Warrior Academy
CCI S202-Shooting Incident Reconstruction
Forensic Technical Assessor Training for ISO/IEC 17025 or ISO/IEC 17020
Clandestine Laboratory Safety Recertification
American Academy of Forensic Sciences (AAFS) Annual Meeting
DEA Clandestine Laboratory State & Local Certification Training School
California Association of Criminalists 2022 Seminar
California Association of Toxicologists Virtual Spring Meeting
Instructor Development Institute (IDI) Level 1- Basic Instructor Course
Instructor Development Institute (IDI) Level 1- Basic Instructor Course